

## **TERMS & CONDITIONS – BIKEABILITY LEVEL 3 HOLIDAY COURSES IN PLYMOUTH including Tavistock & Ivybridge**

### **COVID-19**

We are delivering Bikeability in line with the updated Bikeability Delivery Guide published by The Bikeability Trust. The Bikeability Delivery Guide has been updated in line with the government guidance to make delivery with physical distancing as safe as possible, reduce the risk of COVID-19 transmission and to provide assurance to schools, parents and carers.

As a Bikeability provider, we have updated our risk assessments in light of the current government advice and have identified measures to prevent the transmission of COVID-19.

- Instructors will not deliver training if they have COVID-19 symptoms or have someone in their household who does.
- Instructors must inform the Plymouth School Sports Partnership if they develop symptoms or test positive for COVID-19.
- The Plymouth School Sports Partnership will inform parents/carers if an instructor develops symptoms or tests positive for COVID-19.
- Parents/carers must inform the Plymouth School Sports Partnership if their child tests positive for COVID-19.
- Where possible the same instructors should stay with the same training cohort at all times throughout the Bikeability course.
- Instructors will clean shared cycles thoroughly between use.
- Instructors will incorporate regular hand cleaning into training sessions.
- Parents and carers must accept responsibility for the risk of transmission of COVID-19 to their child and notify the instructor if their child is vulnerable or if their child lives with vulnerable adults.
- Parents and carers must notify the instructor if their child has any sanitiser allergies.

### **DEPOSIT & PAYMENT**

To secure a place on a Level 3 course, you must pay a £45.00 refundable\* deposit.

If available, cycle hire is charged at £5 per child and is not refundable under any circumstances. If available, helmet hire is free of charge.

Full payment (course deposit and cycle hire if applicable) must be made at the point of booking through PayPal. Once you click 'SUBMIT' on the booking form, you will automatically be redirected to PayPal and do not need a PayPal account; just a valid debit/credit card and an email address.

\*This £45.00 deposit is refundable ONLY on completion of the Level 3 course.

### **CANCELLATIONS**

If your child is unable to attend any of the course due to extenuating circumstances, you must inform the Plymouth School Sports Partnership in writing, by email to [psspadmin@sjhcsc.co.uk](mailto:psspadmin@sjhcsc.co.uk) and to your instructor (if you have their details). We may offer your child a transfer to the next available Level 3 course.

In the event of insufficient numbers booked onto a course, the Plymouth School Sports Partnership reserves the right to cancel or postpone the course. In the event the Plymouth School Sports Partnership cancels a course, we will endeavour to inform all learners five whole calendar days

before the course is due to take place via email, although please be aware that this timescale is not always possible due to matters out of our control. If the course is cancelled by the Plymouth School Sports Partnership, your child will be offered a transfer to the next available Level 3 course.

### **SAFEGUARDING, INSURANCE & LIABILITY**

All our instructors are qualified to the National Standard. All instructors have completed a satisfactory Enhanced Disclosure & Barring Service check. They undertake annual safeguarding training and hold appropriate first aid qualifications. These details are held on our Single Central Record.

Whilst every care will be taken to ensure your child's safety, your instructor provides public liability insurance only and not personal accident insurance for anyone taking part in this course, nor do they accept responsibility for the actions or personal behaviour of participants. Plymouth City Council, the Plymouth School Sports Partnership, your training provider and instructor are not responsible for any injury to persons, or loss or damage to property which is not the result of the negligence of an instructor.

### **CONFIRMATION**

- I agree to my child receiving on-road training, which is an essential part of the Level 3 course.
- I consent to my child receiving any first aid as required.
- I will ensure my child's helmet fits and their cycle is in a safe, roadworthy condition.
- I consent to allowing the instructor to make necessary adjustments to my child's cycle to ensure that my child can take part in the course.
- I accept responsibility for the risk of transmission of COVID-19 to my child and will inform the instructor if my child is vulnerable or living with vulnerable adults.
- I will notify the instructor if my child has any sanitiser allergies.
- I understand that any participants who persistently misbehave or put others in danger will be asked to leave the cycle sessions and will not be allowed to attend in future.
- I understand that instructors may use a helmet camera for their own personal safety and for the safety of the children and young people on their course. Any recordings will be permanently deleted no later than one week following the last date of the course. Where an incident has occurred, any evidence recorded will be kept securely, in line with our Cycle Incident Policy.

By ticking this box and submitting this booking form, I confirm that I have read and accept the Terms and Conditions and give consent for the data I have provided to be processed and stored by the Plymouth School Sports Partnership and Sir John Hunt CSC.